

DUFFLE BAG INSTRUCTIONS

REVISED 10/25

Video instructions can be found on www.dufflebagsandmore.org under **Helpful Links** then **How You Can Help**.



Items to make a Duffle Bag

When receiving the assembled kit, it should contain

Body of Bag 27" x 36" - 1 piece serged

Gussets 6.5" x 27" - 2 pieces serged

Side Panels 12.5" x 12.5" - 2 pieces serged

Pocket 9" x 10" - 1 piece serged

Strapping 3.5 yards long sewn in a loop

Velcro 6" - 1 strip of a top and bottom

Zipper 30" - 1 piece with ends sewn

You Are Loved Label – 1 piece

Thread matching material – 1 spool

Thread matching strapping – 1 spool

Examine the kit for all the needed items and check to make sure the material pieces are the same size. Also check to see if there is a right and wrong side of the material and for any flaws. Some of the wrong sides of the material have faint printed words.

Attaching the Label

- ☐ Attach to wrong side of material of one side panel
- ☐ Place label 2 ½" from bottom of the panel and 4 ¼" from each side
- ☐ Sew using a straight stitch



Preparing the Pocket and Side Panel

- ☐ Fold under ½" on each 10" side of pocket and 1 ¼" on the top edge
 - ❖ Press
- ☐ Separate the piece of velcro
 - ❖ Center one piece of velcro on the folded down part of the pocket
 - ❖ Stitch in place with a straight stitch
- ☐ Place prepared pocket on the right side of material of side panel that contains the label
 - ❖ Bottom edges should be aligned and pocket placed 2" from each side
 - ❖ Pin pocket from bottom up to 2" from the top of the folded down flap
- ☐ Mark where the other piece of velcro will be sewn
 - ❖ Lift top corners of pocket and mark on side panel where velcro is attached as well in the middle
 - ❖ Fold back unpinned part of pocket, align unattached piece of velcro to your markings and sew in place with a straight stitch
- ☐ With pocket attached just by the velcro, on each side of pocket mark 1" from top corner down and 1" from top corner towards center. These are the markings for your reinforcement triangles
 - ❖ Starting at bottom edge sew up one side then across the top to your 1" marking, rotate material and sew down to your 1" side marking thus making a triangle,
 - ❖ Sew other side





Zipper



- ☐ Center the right side of material with the raised side of zipper, pin then sew using $\frac{1}{4}$ " seam
- ☐ Turn gusset and zipper face up, press seam away from zipper and top stitch
 - ❖ Topstitching is done with the same color thread as the material
- ☐ The width of the gussets sewn to the zipper must be the same width as your side panels
- ☐ Adjustments to your seams need to be made before attaching the side panels
- ☐ Remove any hanging threads

Gussets to Side Panel



- ☐ Pin the side panel with pocket to the gusset end where the zipper closes starting at the corners and working towards the center
- ☐ Before sewing, make sure the zipper is open below your intended seam line.
- ☐ Sew pieces together and go back and forth over zipper for reinforcement
- ☐ Sew other side panel
- ☐ Mark the center of the bottom of the side panels

Strapping and the Body of the Bag



Body of the Bag

If body is not marked on the right side of the material for the strapping

- ☐ Lay out material and mark the center of the length of the material on both edges
- ☐ Mark 5" up from the length edge and 3" from the side edges
- ☐ Draw a chalk line with from one 3" marking down the 5" markings to the other 3" marking. Also mark the center point of your line. This is your placement line for your strapping.

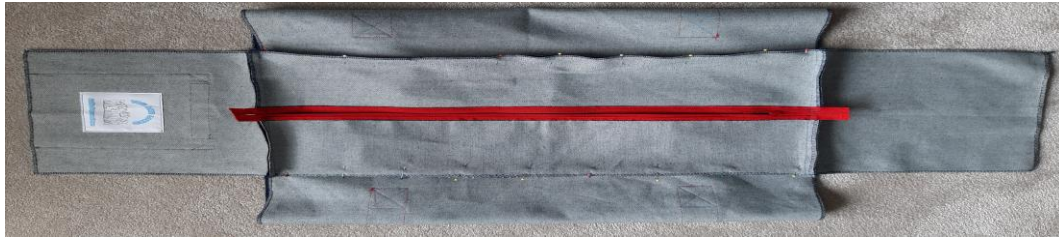
Strapping



- ☐ Fold strapping in half from the strapping seam and mark halfway point
- ☐ Strapping is placed on the inside of your strapping line
- ☐ Place the halfway point of strapping onto the center marking on strapping line.
- ☐ Pin strapping to strapping line stopping at the 3" markings.
- ☐ Repeat on other side but placing seam of the strapping on the center mark of the line.
- ☐ Do not twist the strapping. The inside of the strapping on one side should be the inside of the strapping on the other side
- ☐ Sew on the strapping using the **same color thread as the strapping**
- ☐ Once sewn, turn material over to wrong side
- ☐ At the 4 ends of the sewn strapping, measure down 2" and draw a line connecting the seams
- ☐ Draw a diagonal line from corner to corner making an X.
- ☐ Sew the lines just marked creating a 2" box containing an X.



Attaching Body to Zipper and Side Panels



- ☐ **Change thread back to the color matching the material**
- ☐ With right sides together pin the gusset to the bag body starting at the outside corners and working inward
- ☐ The straps should be on the inside of the material and below the seam line
- ☐ Sew on both sides then open zipper

Attaching Side Panel to Body of Bag



- ☐ Match center marking on bottom of side panel to center marking of body of bag
- ☐ Pin and sew bottom of side panel to body of bag. Do on both sides.
- ☐ Once sewn, pin and sew the sides of the side panels to the body of the bag. the corners should be square
- ☐ Trim all loose threads
- ☐ Turn bag right side out and push out corners making sure all corners are sewn with no openings
- ☐ Remove any visual chalk lines (a Wet Wipe works well).



You have just completed the Duffle Bag. Thank you so much for what you have done.